



**Legal basics and documentation (CB-0062)**  
(ÕIGUSÕPETUSE ALUSED JA DOKUMENTATSIOON)

**SUBJECT DESCRIPTION**

<b>Credits (ECTS)</b>	3.00 ECTS
<b>Assessment</b>	grading
<b>Aim of the subject and short description</b>	
Law theory concept. Civil law basics. Company law. Contract law. Intellectual property law. Consumer rights and misleading advertising. International documents on business law. Content and legal basics of record management. General provisions of Document preparation, record-keeping and accounting rules. Business (formal) letters. Variety, forms and styles of business letters. Particular features of correspondence with home and foreign partners. Principles of making a plan of documentation and file-making, procedures of preparation of files for keeping.	
<b>Learning outcomes:</b>	
Student: <ol style="list-style-type: none"><li>1. Understands the particulars of regulations governing consumer rights.</li><li>2. Analyses legal conditions in company and society and has basic understanding how to start, run and develop business from legal aspects</li></ol>	

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